

Low Income Homeowner Service

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Updated: December 2014

Please fax your completed application to 902 470 3599 or mail to:

Darlah Purdy, Service Advisor
P.O. Box 112
Port Maitland, NS
B5A 5R9

For more information, please call **1 877 434 2136** toll free in Nova Scotia or email lisavings@efficiencyns.ca

Overview and Eligibility

Efficiency Nova Scotia's Low Income Homeowner Service may provide free energy upgrades to homeowners on low incomes. Applications are limited to one per household.

To be eligible, the following criteria must be met:

- The applicant must meet the service's Low Income Qualification Cut-Offs, based on Statistics Canada's before tax figures.
- The applicant must own their home, reside in Nova Scotia, and provide proof of home ownership.
- The home must be the applicant's current primary residence and occupied year-round, with no expectation to sell the home in the near future.
- The home cannot have multiple units.
- The home cannot have received upgrades through the service previously.

Homeowner Information *(please print)*

First Name:		Last Name:	
Civic Address:			
City or Town:		County:	Postal Code:
Email Address: <input type="checkbox"/> I would like to receive email communications (tips, promotions, etc.) from Efficiency Nova Scotia. (You may withdraw your consent at any time.)			
Phone:		Alternate Phone:	
Mailing Address: <input type="checkbox"/> Same as civic			
City or Town:		County:	Postal Code:
Secondary Contact Name and Phone:			
Utility Account #:		Utility Service Provider (If not NS Power):	

House Information

How did you hear about the Low Income Homeowner Service?				
<input type="checkbox"/> Friend / Family Member	<input type="checkbox"/> Efficiency Nova Scotia Website	<input type="checkbox"/> Letter in the Mail		
<input type="checkbox"/> Other (Please specify)				
How many people live in your home?		How many people in your home are 18 years of age or older?		
How would you best describe your household? (Optional) (Please check all that apply)				
<input type="checkbox"/> Senior single or couple	<input type="checkbox"/> Couple with children	<input type="checkbox"/> Household with at least one person with a disability		
<input type="checkbox"/> Single parent with children	<input type="checkbox"/> Single or couple only	<input type="checkbox"/> Single or couple only		
<input type="checkbox"/> Other (Please specify)				
What type of home do you live in? (Please check one)				
<input type="checkbox"/> Single Unit / Detached	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Mobile Home		
<input type="checkbox"/> Duplex / Semi-Detached	<input type="checkbox"/> Other (Please specify)			
Is any part of your home used for profit (e.g. business, rental unit)? <input type="checkbox"/> Yes <input type="checkbox"/> No				
How do you heat your home? (Please check all that apply)				
<input type="checkbox"/> Electricity	<input type="checkbox"/> Oil	<input type="checkbox"/> Wood	<input type="checkbox"/> Propane	<input type="checkbox"/> Other (Please specify)
What heat source do you use the most? (Please check only one)				
<input type="checkbox"/> Electricity	<input type="checkbox"/> Oil	<input type="checkbox"/> Wood	<input type="checkbox"/> Propane	<input type="checkbox"/> Other (Please specify)

Income Qualification Information

Efficiency Nova Scotia requires proof of income for each member of the household 18 years of age or over in order to qualify for the Low Income Homeowner Service. We look at Line 236 (Net income) of your Notice of Assessment(s) when determining eligibility.

Applications missing the Notice of Assessment statement(s) will not be processed. If you have misplaced your Notice of Assessment, contact Canada Revenue Agency at 1 800 959 8281 to request a copy. All information described on this form will be collected and used by Efficiency Nova Scotia in accordance with the requirements of the Personal Information Protection and Electronic Documents Act.

Income Eligibility Table

The combined income of all household members must be below the following thresholds:

People Living in Home	Annual Household Income
1 person	\$20,550
2-4 people	\$38,185
5 or more people	\$54,381

*Adapted from Statistics Canada's 2013 Before-Tax Low Income Cut-Off Lines (Effective until August 2015).

Consent

I (we) hereby consent and acknowledge that:

- The information collected on this application will be used for the following purposes: to determine my (our) household's eligibility for Efficiency Nova Scotia and Clean Foundation's Low Income Homeowner Service; to determine my (our) administrator and delivery agent under the Service; to enable Efficiency Nova Scotia and Clean Foundation to effectively promote the Service in the future; and to implement, operate and evaluate the service.
- I (we) agree to having home energy upgrades completed through Efficiency Nova Scotia and Clean Foundation's Low Income Homeowner Service.
- I (we) understand that I (we) may withdraw this consent at any time, and that in order to withdraw this consent, I (we) must do so in writing to Efficiency Nova Scotia or Clean Foundation.
- The above information is true to the best of my (our) knowledge. Any willful misstatement may be cause for the rejection of my (our) application and stoppage of any work begun on my (our) house.
- The implementation and operation of the service requires the sharing and exchange of information between my (our) electricity provider, Efficiency Nova Scotia and Clean Foundation. This information is used to assess improvements in my (our) home's energy consumption before and after taking part in the Service. I (we) hereby consent to the disclosure, release, use, storage and exchange of information between Efficiency Nova Scotia, Clean Foundation and my (our) electricity provider, including, but not limited to, my (our) name(s), addresses, electricity usage history, and phone number. Such information may continue to reside on Efficiency Nova Scotia's computer system as well as the computer systems of Clean Foundation and my (our) electricity provider.
- I (we) hereby consent to the release, disclosure, and use of the information on this application to the Delivery Agent for my region. My (our) Notice of Assessment and my (our) proof of home ownership will not be shared outside of Efficiency Nova Scotia and Clean Foundation.
- I (we) hereby consent to the release, disclosure, and use of information collected by my (our) Delivery Agent about my home to Efficiency Nova Scotia. The information collected will only be used for the purposes of implementing and operating the Service. This information could include but is not limited to energy assessment results and photos of my (our) home.

Disclaimer

- Efficiency Nova Scotia does not warrant or make any representations concerning the accuracy, likely results of the Low Income Homeowner Service or otherwise relating to any upgrades performed as part of the Low Income Homeowner Service.
- If the applicant is selected as a participant, they will be required to enter into a written Service Agreement and comply with its terms and conditions.
- Incomplete applications will result in a delay of processing. Please complete and submit the entire application form and all associated documents together.
- Upon submission of this application your home may be considered for the Low Income Homeowner Service. If you are selected as a participant you will be contacted by a Delivery Agent in your region to schedule a home energy assessment.
- Please note that Efficiency Nova Scotia may prioritize among applicants to meet the service objectives.

Each member of the household 18 years of age and over must sign this form and submit a Notice of Assessment.

First Name	Last Name	Signature	Date (DD/MM/YYYY)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- I have read and fully understand all of the terms and conditions above.
- I have enclosed a copy of the previous year's **Notice of Assessment** from Canada Revenue Agency for all members of the household 18 years of age and over.
- I have enclosed **proof of home ownership** (i.e. property tax bill or property value assessment notice).
- I have signed and dated the application.
- All members of the household 18 years of age and over have signed the form above.

Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By providing your consent you agree to release your personal information to the current and successive holders of the Efficiency Nova Scotia franchise.

By completing and submitting this form, you hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using and disclosing personal information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia can be found online, by email or by phone.

Web: efficiencyns.ca/privacy-policy **Email:** privacy@efficiencyns.ca **Phone:** 1 877 999 6035

X

 Signature

____/____/____
 DD MM YYYY

For more information or to speak with our Service Advisor, please call **1 877 434 2136** toll free in Nova Scotia.